

Who can help?

Dearham Primary School



Observe this Code at all times.



Remember that your actions could be misinterpreted however



well they are intentioned.

If you have any site concerns about children and child protection then please speak to your employer, or a senior manager of the establishment that you are working in.

Ms Jacqui Wilson
Head Teacher

Designated Safeguarding Leader

Mrs Emma Ivison
Deputy Head Teacher

Deputy Designated

Mr M Easterbrook

Governor with safeguarding responsibility

Mrs Becca Hawker

Online Safety Leader

Ms Wilson and Mrs Ivison are available at any time throughout the day to discuss any concerns you may have.

School Telephone: (01900) 812518

Our full *Safeguarding Policy* and *Behaviour Policy* can be viewed in school or can be found on the

More information on safe-guarding can be found at:

www.cumbrialscb.com

www.bullying.co.uk

www.parentlineplus.org.uk

www.childline.org.uk



Keeping our Children Safe

Information for visitors and contractors

Dearham Primary School

The Went, Dearham Maryport, Cumbria, CA15 7JW

(01900) 812518

www.dearham.cumbria.sch.uk



Keeping who safe?

Adults visiting or working on a school site play an important part in the life of a school, whether helping to build or maintain the building or visiting as part of the school's wider community.

We can all play a part in keeping children* safe whilst working on or visiting a school site, regardless of whether you are directly employed by the school, working as a contractor, sub-contractor or in any other role in school.

Keeping children safe is covered by the statutory DfE guidance 'Keeping Children Safe in Education'.

Our actions can sometimes be perceived in a way that was not intended. We want to promote safe working practices for everyone on a school site, whatever your job.

We must also take steps to keep ourselves safe. To keep yourself safe from possible allegations, please follow this Code.....

*Throughout this Code a child is defined as anyone under the age of 18.



Do ...

- ✔ avoid contact with children;
 - ✔ be aware that verbal interaction with children may be interpreted by them as offensive or as harassment, even if this was not your intention;
 - ✔ report any unacceptable behaviour from a child;
 - ✔ be aware that contact made outside of the school environment as a result of you coming into contact with a child whilst you are on a school site, may have an impact on your employment;
 - ✔ stay within the agreed work area and access routes and obtain permission if you need to go outside agreed areas;
 - ✔ keep school staff informed of where you are and what you are doing;
 - ✔ dress appropriately—shirts to be worn at all times;
- follow the establishments policies and procedures and the Contractors Safety Information sheet.



DON'T ...

- ✘ be in contact with children without supervision;
- ✘ instigate verbal or physical contact with children (this applies both on and off site) unless it is appropriate and a part of an agreed reason for your visit;
- ✘ respond to verbal or physical contact from children. If this occurs, or you have any other concerns about behaviour then report it immediately to a member of school staff;
- ✘ give any personal information to any child, for example your name, address, telephone number or e-mail address, this includes access to your social networking site;
- ✘ accept or respond to a child attempting to give you personal information, for example their name, address, telephone number, e-mail address or access to a social networking site;
- ✘ accept physical or verbal abuse from a child. DO NOT respond yourself, but report it immediately to a member of school staff;
- ✘ use any school facilities e.g. toilets, changing rooms etc. unless you have been previously authorised to do so;
- ✘ use profane or inappropriate language or express prejudicial or extremist views;
- ✘ use mobile phones or cameras to take or record images of children or others in school.

